

Job Description – Technical Monitoring Inspector

THS Inspection Services Ltd

Job title	Technical Monitoring Inspector
Package	To £38,000+ electric vehicle and Private Healthcare
Reports to	Technical Monitoring Manager

Background

At THS, we pride ourselves on creating a great place to work for all our people, encouraging growth, collaboration, and forward thinking. We are looking for a Technical Monitoring Inspector, who will play a key role in our growth. We need the person to be a clear communicator, with the ability to provide an excellent service to customers, taking pride in their work and having a sense of satisfaction in a job well done. Managing a remote team and keeping them motivated is vital, as well as the ability to manage and deliver their own personal work. The person will be diligent in their approach with great attention to detail. THS can offer the Technical Monitoring Inspector genuine opportunities for personal growth and progression, along with the reassurance that they are part of a successful trusted employer with a reputation in the market for quality work.

Job purpose

Completing technical monitoring inspections for various energy efficiency improvements and other related interventions. Inspections may be required at various stages of intervention – pre-installation, during installation and post-installation. Technical Monitoring Inspectors are required to achieve productivity targets, manage their own workload and report safety issues as appropriate. Most Technical Monitoring will be completed on-site, however some desk-top working may be necessary.

Duties and responsibilities

The Technical Monitoring Inspector will be responsible for the following areas:

- Health and Safety – adhere to the THS Health and Safety policy.
- Domestic quality inspections – complete inspections of various energy improvement measures in domestic properties. Assign each with an appropriate outcome which can be backed up by written and photographic evidence.
- Diary management – booking appointments and setting customer expectations.
- Quality – providing excellent quality technical monitoring inspections and great customer service.
- Report inspection result – use the THS Portal to input inspection results, comments and upload photos on a daily basis.
- Timelines – adhere to timelines and Client service level agreements for inspections and re-inspections.
- Reporting safety issues – report various safety issues as appropriate within specified timelines.
- Training and certifications– ensure that all appropriate training and certifications necessary to complete technical monitoring inspections are kept up to date.

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Qualifications / Experience

Qualifications/experience include:

- Must be able to demonstrate the ability to meet and/or exceed the duties and responsibilities set out above.
- Minimum 3 years relevant industry experience relating to supervision, installation or inspection
- DEA Qualification
- ACoPS certified in Gas Safety Awareness
- Valid CSCS Site Visitor Card or equivalent
- DBS Check
- Driving license (full UK)
- System manufacturers training (where applicable)
- Relevant heating or renewables qualification
- Proven experience of technical monitoring or significant experience in a senior supervisory role relevant to the sector.

The following would be beneficial, but not essential:

- Retrofit Assessor Qualification
- Retrofit Co-ordinator Qualification
- Arquiva RF Hazard Awareness and Rooftop Worker Certificate
- Experience in auditing Quality Management Systems
- Current or previous relevant qualification in gas, electric or renewable heating;
- Experience of auditing, inspecting or supervising works in the communication sector
- Insulation System manufacturers training (where applicable);

Working conditions

The role is field based and travel throughout your local area is necessary. Travel throughout the UK may be an option from time to time, including overnight stays away from home.

Working Hours: Although largely customer led, standard working hours are Monday to Friday, 9am to 5pm. Some overtime and weekend working may be required.

Physical requirements

Inspections require a level of minor physical expenditure. Carrying small items of equipment/PPE will be necessary.

Direct reports

Technical Monitoring Manager

Apply

For more information please call Carole Hepburn on 07885 258024, or email her at carole.hepburn@thsinspections.co.uk. Please send an up to date copy of your CV to carole.hepburn@thsinspections.co.uk